



INFORMATION TO APPLICANT

HOW TO USE THIS FORM

You must complete all sections of this document before submitting it with your application. This document must be submitted as part of the application for the provider.

SCEI requires all Education Agents to implement the following process when recruiting international students for study with us. This is to ensure that only genuine students are recruited and to ensure that all students are fully informed in regard to their chosen course study requirements as well as to identify any additional study support that may be required to be provided by SCEI to ensure that the students study experience is positive and successful.

The process should be adhered to as follows:

- The Education Agent must complete the FOR251A Training Review International Applicant during an interview with the prospective international student (the applicant) prior to submitting the application form to SCEI.
- The Education Agent must collect and retain all relevant evidence to support the applicant's responses to this interview. These documentations must be submitted to SCEI with the application documents.
- The Education Agent must accurately record the applicant's response to every interview questions.
- The applicant must sign and date the Student Declaration upon completion of the interview.
- The Education Agent must complete, sign and date the Risk Assessment & Recommendation.
- The Education Agent must forward a copy of the completed Training review International Applicant with the student's application to SCEI via the apply now portal located on SCEI website

IMPORTANT NOTE TO AGENT

- SCEI conducts random audits of the Students' / Agents pre training reviews by conduction online conversation with the student/s.
- Agents are responsible for making a recommendation to SCEI.

Recruiting a student who does not satisfy the Pre-Training Review criteria set by SCEI as well as the GTE set by the Australian Department of Home Affairs may result in suspension or termination of the agent agreement with SCEI.

PART A: APPLICANTS DETAILS

Applicants Given Name(s)		DOB	
Applicants Family Name		Gender	
Course of Interest	BSB60720 - 104439D - Advanced Diploma of Program Management	Campus	☐ Adelaide, South Australia ☒ Melbourne, Victoria
Residential address (In home country)		Postcode / Zip code	
City		Country	
E-mail Address		Mobile Phone Number	
Is the applicant	☐ in Australia (On shore) ☐ not in Australia (Offshore)		

PART B: INTERVIEW DETAILS

Interviewer Name		Date of Interview	
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PART C: APPLICANTS STUDY PLAN – All applicants

How did you hear about southern Cross Education Institute (SCEI)?

Why did you choose SCEI over other providers in Australia or overseas?

Why have you chosen to live and study in Victoria / Adelaide?

Have you read the SCEI international students course guide and researched the SCEI website?

What are your aspirations and interests? Briefly explain why you have chosen to study this course, what do you hope to gain from it and how will the completion of this course help you in your aspirations and interests?

How is your course of interest relevant to your previous study and/or employment? If you have changed your field of education, explain your reasons.



Briefly explain your understanding of employment pathways the course can lead to, employer expectations and working conditions in this field of employment.

PART D: EMPLOYMENT AND EDUCATIONAL HISTORY – All Applicants

Current Employment Status

- ☐ Student ☐ Employed (Please attach payslips, work experience letter from employer)
- ☐ Unemployed ☐ Self-employed (Please attach a certificate of business registration)
- ☐ Other (Please specify)

Explain your previous study including:

- Qualifications (complete and/or incomplete)
- Name of the education provider/s
- Length of study

Is there a course you have commenced previously but did not successfully complete? If so, write why have you not completed the previous study?

Explain any gaps between your studies, if applicable



PART E: APPLICANT LEARNING APPTITUDE

Thinking about how you like to learn – please identify your preferred learning style (please tick);

- | | | |
|---|---|---|
| ☐ Visual (spatial) | ☐ Verbal (linguistic) | ☐ Solitary (intrapersonal) |
| ☐ Social (interpersonal) | ☐ Aural (auditory - musical) | ☐ Logical (mathematical) |

Aptitude for learning

- | | | |
|---|---|---|
| ☐ Study skills | ☐ Attendance/Motivation for learning | ☐ Student/student interactions |
| ☐ Communication skills | ☐ Trainer/student interactions | ☐ Foundation skills |

Do you have any physical attributes that may influence your ability to complete all requirements of your qualifications including placement requirements?

☐ No (go to the next part – Part F)

☐ Yes (please identify below)

- ☐ Disability
- ☐ Low physical agility
- ☐ Difficulty lifting
- ☐ Inability to work in a confined space.
- ☐ Inability to sit for long periods of time.
- ☐ Difficulty with sight of blood / bodily fluids etc.
- ☐ Inability to stand for long periods of time

☐ Other please specify _____

PART F: COURSE CONTENT AND REQUIRMENTS

I understand that if I am successful in gaining an acceptance to study with SCEI I must:

Attend all of my scheduled classes	☐ Yes	☐ No
Maintain course progress and submit all of my assessment by the nominated due date	☐ Yes	☐ No
Attend my work placement with the allocated provider which may be in the rural area	☐ Yes	☐ No
The work placement is scheduled for full time (38hr per a week) and I will not be allowed to work during this time	☐ Yes	☐ No
I may be required to be a model during the practical session for palpation, blood taking, blood pressure monitoring, blood glucose level monitoring etc.	☐ Yes	☐ No

The course I am intending to study will require me to obtain a Working with Children Check (WWCC), National Police Check (NPC) or both, as well provide evidence of vaccination. You must answer a) and b)
I declare that:

☐ I understand that if I am not able to obtain a WWCC and/or NPC I will not be able to complete the requirements of the course.

☐ I will apply for a WWCC and/or NPC (whatever is applicable) when required by SCEI at my own cost.



PART E: IMMIGRATION HISTORY – OFFSHORE APPLICANTS ONLY

Why have you chosen Australia as a study destination?

Are similar courses available in your country? If yes, how do you believe you will benefit from studying this course at SCEI?

Have you ever been refused or cancelled a visa to any country including Australia? If yes, please provide the reasons for it.

Have you been refused course entry from an Australian education provider? If yes, please provide the provider's name?

If so, what was the reason for this refusal?

What were you seeking to study?

PART F: APPLICANT AND FAMILY BACKGROUND – OFFSHORE APPLICANTS ONLY

Please list your immediate family members (e.g. Parents, siblings) and their current country of residence?

Name	Relationship	Country of residency	Occupation



Is your family supportive of your study in Australia?	☐ Yes	☐ No	
Do you have any relatives in Australia?	☐ Yes	☐ No	
In which city/state do they live?	City	State	
Have you previously travelled or studied overseas? If yes, which countries?			
What is your relationship status?	☐ Single	☐ Engaged	☐ Married
	☐ De Facto	☐ Separated/Divorced	☐ Widowed
If relevant, will your partner / spouse accompany you to Australia?	☐ Yes ☐ No ☐ N/A		
	☐ They will join me at a later date		
Do you have any dependants (children)?	☐ Yes	☐ No	
If yes what are their age?			
Will any dependants	☐ Travel to Australia ☐ Remain at home		
	☐ They will join me later		
will cost to enrol them into an Australian School	(AUD)\$		
Have you or your dependants (if any) had a student visa rejection(s) from Australia or other countries in the past.	☐ Yes (If yes please provide the Visa Refusal Letter)		
	☐ No		

PART G: APPLICANT FINANCIAL – OFFSHORE APPLICANTS ONLY

Expenses	Required For	Amount Needed (AUD) \$	Estimate Amount (Please complete)
TRAVEL	Applicant	Return airfare to Australia	(AUD)\$
	Family member(s)	Return airfare to Australia (each family member travelling)	(AUD)\$
TUITION	Applicant	Tuition fees for 12 months	(AUD)\$
	School aged child(ren)	AUD8,296.00 per school aged child	(AUD)\$
LIVING COST	Applicant	AUD21,041.00 per year	(AUD)\$
	Spouse	AUD7,362.00 per year	(AUD)\$
	Child	AUD3,152.00 per year	(AUD)\$
TOTAL COST			(AUD)\$



How will you fund your studies while you are in Australia?
Based on your funding type, please provide the relevant documents. Please translate all documents

Self-funded, sponsored (private) or government/corporate sponsor

Document	Country of Issue	Institution	Date of Issue	Amount Local \$	Amount (AUD)\$

Bank Loan

Document	Country of Issue	Institution	Date of Issue	Amount Local \$	Amount (AUD)\$

PART H: APPLICANTS DECLARATION

I, , acknowledge that I have been interviewed by

, and that all information and supportive documentation provided in this application are true and genuine.

I declare that;

- I have a genuine intention to undertake the study pathway for which I have applied.
- I have read, understood and consent to the Fees & Refund policy and procedures as outlined in the Applicant Assessment Form.
- I also understand that the provision of misleading or false information will impact negatively on my application to study in Australia / with SCEI.

Applicants Signature

Date of Signature

PART I: AGENTS DECLARATION

I, ,

confirm that the above applicant has been counselled and interviewed by me (or qualified consultants in my agency) with regards to the criteria in this GTE Assessment Form. I also confirm that documents attached to this form are genuine and have been verified by The applicant, to the best of my knowledge, has a full and clear understanding of the Genuine Temporary Entrant (GTE) and SCEI course requirements to undertake study in Australia.

I hereby recommend SCEI proceeds with the assessment of this application.



Agent Signature		Date of Signature	
SCEI USE ONLY			
Application outcome	☐ Successful	☐ Not Successful	COMMENT:
SCEI admission Officers Name			
Date reviewed			