

Application for Enrolment

All sections of this document constitute the written agreement between the student and Australian Ideal College Pty Ltd

1. PERSONAL DETAILS (as appears on passport)

Family Name:			
Given Names:			
Date of Birth:		Gender:	Male Female Other
Town/City of Birth:		Country of Birth:	
Country of Citizenship:		Your First Language:	
Passport Number:		Passport Expiry Date:	
Do you consider yourself to have a disability or impairment?	No	Yes→	Please specify:
Have you studied at AIC before?	No	Yes→	AIC Student ID:

2. CONTACT DETAILS (Must be applicant's details)

Address in Australia:	Detailed address	State/Province	Country	Postcode
Telephone:		Email:		
Address in Home Country:	Detailed address	State/Province	Country	Postcode
Telephone:		Email:		
Emergency Contact Person:	Full Name:		Relationship:	
	Telephone:		Email:	

3. UNIQUE STUDENT IDENTIFIER [USI]

All students applying for a vocational course are required to provide USI. For detailed information about USI, including how to apply for your USI online, please go to www.usi.gov.au. Your USI: _____

4. EDUCATION AND ACADEMIC ACHIEVEMENTS*

Highest Level of Education completed	High School	College	University	Other
Course/Award	Institution	Country	Year Started	Year Finished

NOTE: Applicants must attach scanned originals or certified copies of all relevant academic certificates and transcripts of previous studies in support of this application. Any documents not in English must be accompanied by an English version translated by NAATI certified translator. Certified copies must be stamped and signed by a Justice of the Peace.

8. SELECT YOUR PREFERRED INTAKE DATES

Intake	1	2	3	4	5	6	7	8	9	10	11	12
2026	12 Jan	16 Feb	02 Mar	13 Apr	18 May	01 Jun	13 Jul	17 Aug	31 Aug	12 Oct	16 Nov	30 Nov
2027	11 Jan	15 Feb	01 Mar	12 Apr	17 May	31 May	12 Jul	16 Aug	30 Aug	11 Oct	15 Nov	29 Nov
2028	10 Jan	14 Feb	28 Feb	10 Apr	15 May	29 May	10 Jul	14 Aug	28 Aug	09 Oct	13 Nov	27 Nov

9. SELECT YOUR PREFERRED SESSIONS*

Day Session	Evening Session	Weekend Session
<p><i>NOTE: Not all courses are available at each session or location, AIC reserves the right to alter sessions without prior notice. Please check before you apply.</i></p>		

10. RECOGNITION OF PRIOR LEARNING (RPL) AND/OR CREDIT TRANSFER

Depending on your previous studies and work experience, we are able to give you credit or exemptions from certain course modules at the time of application. Do you wish to apply for RPL or Credit Transfer?

No **Yes** → If yes, please complete the application form for exemption with all supporting documents such as unit outline and qualifications completed before commencement of your course.

11. PAYMENT

I wish to pay 100% of tuition fees up front*

[NOTE: For courses more than 25 weeks you are not required to pay more than 50% of Tuition Fees up front, but you may volunteer to do so.]

12. OVERSEAS STUDENT HEALTH COVER (OSHC)*

Do you have a valid OSHC? No Yes--if yes, please provide the following details:

OSHC Provider _____ Membership No. _____ Expiry Date _____

Do you require AIC to arrange OSHC for you? No Yes

If yes, please indicate which cover are you applying for? Single Couple Family

Number of Months _____ Cover Start Date _____

**OSHC arrangement is a student visa application requirement set by the DHA. Single cover is for the student only; Couple's cover is for the student and their spouse/partner; and Family cover is for the student and their dependents (Inc. spouse, partner and dependent children).*

13. PARENT AND GUARDIAN DETAILS

(For under 18 years old only. If you are over 18 years old, please go to Section 14.)

Relationship to Student:	Father	Mother	Other:
Given Name:	Family Name:		
Gender:	Country of Birth:		
Address in Australia:	Detailed address	State/Province	Postcode Country
Telephone:	Email:		
Address in Home Country:	Detailed address	State/Province	Postcode Country
Telephone:	Email:		

14. ACCOMMODATION AND AIRPORT PICKUP

Do you require an airport pickup?	Yes	No
Do you require AIC to arrange accommodation for you?	Yes	No

15. MARKETING

Are you applying to AIC through an education agent?	No, applying directly →Please go to Section 16 ;		
	Yes, through an agent →Please complete the agent details below:		
AGENT TO STAMP HERE:	Agent's Company Name:		
	Consultant's Name:		
	Consultant's Email:		Mobile:

16. APPLICATION CHECKLIST

- completed all sections of this Application for Enrolment form
- enclosed a copy of qualifications including academic transcripts
- enclosed a copy of your passport bio-page
- enclosed a copy of English proficiency test
- enclosed a copy of completed Genuine Student (GS) form
- provided other supporting documents (if applicable)

17. APPLICANT'S DECLARATION

I DECLARE

- that the information given in this application form and supporting documents is true and correct;
- that I have access to sufficient funds to cover Tuition Fee payments, living expenses and other related expenses incurred by me (and my dependents if applicable) during my enrolment at AIC;
- that I have personally signed this form;
- that I have read the Student Handbook on AIC website www.aic.edu.au ;
- that I agree to abide by the rules of admission, enrolment and progression of AIC;
- that I will inform AIC immediately of any change to the information I have given in this application form;

I UNDERSTAND

- that I may be contacted by AIC staff in order to clarify any aspect of this application;
- that AIC may obtain official records from any institutions I have previously attended;
- that all documents submitted with this application become the property of AIC;
- that AIC may vary or cancel any decision it has made if the information I have given is incorrect or incomplete;
- the structure and content of the AIC course/s I am applying for in this application;
- that upon accepting an offer from AIC, I am required to complete a minimum of 6 months study in my principal course (the highest qualification applied for);

I ACKNOWLEDGE AND AGREE

- that if an offer is made to me, my acceptance is subject to the general terms and conditions of enrollment set out in the letter of offer.

Name of Applicant: _____ Signature of Applicant*: _____

Parent/Guardian's Signature*: _____ Date: _____

**For applicants under 18 years old at the time of application, a parent or guardian's signature is required.*

18. SUBMIT YOUR APPLICATION

Please submit the completed Application for Enrolment form together with all supporting documents by email to info@aic.edu.au . While AIC will endeavor to process your applications within three (3) working days, actual times may vary depending on application volumes during peak periods. Please note incomplete applications will delay processing until AIC can accurately verify the applicant's eligibility for enrolment.