

STUDENT CONTACT DETAILS FORM – ORIENTATION

ABOUT THIS FORM

This form is used to collect or update a student's personal contact and emergency contact details. It is a condition of your student visa that you **notify the college of any changes to your residential address or phone number within 7 days**.

This information may be shared with the Department of Home Affairs (DHA), the Unique Student Identifier (USI) Registry, or other relevant government agencies in accordance with privacy legislation.

STUDENT DETAILS

FIRST NAME	
LAST NAME	
STUDENT ID NUMBER	
DATE OF BIRTH	
MOBILE NUMBER	
EMAIL ADDRESS	
CURRENT RESIDENTIAL ADDRESS	

COURSE ENROLLED IN	
COURSE START DATE	

EMERGENCY CONTACT DETAILS

NAME	
RELATIONSHIP	
CONTACT NUMBER	

UNIQUE STUDENT IDENTIFIER (USI)

USI NUMBER	
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(Providing your USI is mandatory for certification issuance.)

STUDENT DECLARATION & CONSENT

- ☐ I declare that all the information provided above is true and correct.
- ☐ I understand that I must notify the college of any changes to these details within 7 days.
- ☐ I consent to the disclosure of my personal information to relevant government bodies where required by law.

STUDENT SIGNATURE	
DATE	

OFFICE USE ONLY

RECORD UPDATED ON	
UPDATED BY	
STAFF SIGNATURE	