

EAST COAST COLLEGE

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DOCUMENT REQUEST FORM

First Nam	ne	
Last Name		
Date		
Current Class Student number (see your ID card)		
Mobile		
Email		
I would like to request the following form(s):		
	Certificate Request: General English (Please write level:)	
	Certificate Request: EAP	
	Holiday Confirmation Letter	
	Confirmation of Enrolment Letter	
	Other:	
	Other:	
01 -11		
Student L	Declaration	
I declare that the information supplied on this form is correct and complete. I authorise East Coast College to update my student record where applicable with the information on this form. I understand the above request will be processed within 10 working days and will be emailed or handed to me. A copy of my passport has been attached to this form for identity verification.		
Student s	ignature: Date: / /	