



The Best Path to Your Success

# IESC

International Education Specialist College Pty Ltd T/A IESC

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## Student Request Form

Student ID	
Last Name	
First Name	
Date of Birth	
Address in Australia	
Mobile	
Email	

Please tick which document you applying for:

### ( ) Certificate

<input type="checkbox"/> General English (GE)	<input type="checkbox"/> English for Academic Purposes (EAP)
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### ( ) Other Documents

- Verification Letter
- Completion Letter
- Attendance Letter
- Other (Please Specify)

### ( ) Other

- Change the class
- Change the intake (New start date \_\_\_/\_\_\_/\_\_\_)  
\*\*Apply to offshore application

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Student Signature	Date Requested
	/ /

### Please Note

- Please allow a 5 working days for processing documents.
- Please allow minimum of 20 working days for processing the certificate request.
- All outstanding fees must be paid before requesting any documents.
- Extra fees incurred for requesting some documents (please refer to student handbook).