

APPLICATION FOR DEFERMENT, SUSPENSION/ LEAVE, CANCELLATION OF STUDIES

Student ID
Student FULL Name:
Current Course & Course Code:
Date of Commencement of Study:
APPLICATION FOR: <input type="checkbox"/> DEFERMENT <input type="checkbox"/> SUSPENSION/LEAVE <input type="checkbox"/> CANCELLATION OF ENROLMENT
<p>FULL DETAILS OF YOUR COMPASSIONATE / COMPELLING REASON/S WITH EVIDENCE MUST BE ATTACHED. Students are to receive a copy of the <i>Deferring, Suspending or Cancelling Students Enrolment Policy and Procedure and Complaints and Appeals Policy and Procedure</i> with this application.</p> <p>A decision must be provided to the student within 10 working days from the date of receipt of a completed, signed and dated application form with required evidence.</p> <p>Suspensions of study will not be granted for more than a 1 month period. Students who defer or suspend their studies for more than 28 days must return home unless there are exceptional circumstances which prevent them from travel such as a medical condition.</p> <p>Students should seek advice from the Department of Home Affairs (DHA) regarding any change to their enrolment status and possible implications to their student visa.</p>
REASON FOR REQUEST: (ATTACH ADDITIONAL PAGES AS NEEDED)
RELEVANT DATES
From: _____ To: _____
STUDENT DECLARATION
<input type="checkbox"/> I have been provided with a copy of the <i>Deferment, Suspension and Cancellation & Complaints and Appeals Policies and Procedures</i> with this application form <input type="checkbox"/> I understand I need to contact DHA in regard to the status of my student visa as I may be at risk of my visa being cancelled.
Student name:
Student Signature: _____ Date: _____
OUTCOME: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Reason declined:
Staff Name/Position/Signature & Date: