

## CHANGE OF CLASS REQUEST FORM

### REQUEST:

This form is to be completed by a student who would like to attend a different ATI campus/ class/ day and or time as indicated below for the course that they are currently enrolled in. The student makes this request willingly and it is of their own choice.

ATI will endeavour to meet this request but cannot promise it. It is subject to approval by the VET Academic Manager.

I make this request on the date ____/____/____ Student ID is _____
The reason for this request is ..... .....

CURRENT QUALIFICATION	
CURRENT TRAINERS NAME	
CURRENT CLASS NUMBER	
CURRENT TERM AND WEEK NUMBER	<input type="checkbox"/> Term 1 <input type="checkbox"/> Term 2 <input type="checkbox"/> Term 3 <input type="checkbox"/> Term 4
PROPOSED TERM AND WEEK NUMBER	<input type="checkbox"/> Term 1 <input type="checkbox"/> Term 2 <input type="checkbox"/> Term 3 <input type="checkbox"/> Term 4
PROPOSED CLASS NUMBER	

### Admin Use Only:

- Approved
- Class changed
- SMS Updated
- VETADMIN Advised

Student Support Member: \_\_\_\_\_ Date: \_\_\_\_\_