CREDIT TRANSFER APPLICATION FORM

PERSONAL DETAILS

Date:	
Student Name:	
Student ID:	
Course Code/ Course Name:	
Course Commencement Date:	

APPLICATION AND DECLARATION

Student:

☐ I wish to apply for credit transfer for the units of competency/modules listed below.

☐ I have attached original copy of certification documentation from another RTO.

☐ I declare that certification documentation supplied is legitimate, true and correct.

☐ I understand that the Assessor will verify my certification documentation for validity.

Student Signature:		**Date:**	/ /

UNITS/MODULES OUTCOME

Unit Code	Unit Name	Assessor Only			
		Evidence supplied	**Evidence Verified**	**Assessment Outcome**	**Assessor Initial**
		☐	☐		
		☐	☐		
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		☐	☐		
		☐	☐		

ASSESSOR JUDGEMENT AND DECLARATION

☐ I declare that if have verified certification documentation supplied is legitimate, true and correct.

Assessor Signature:		Date:	/ /

<table>
<tr><td colspan="4">AUTHORISATION</td></tr>
<tr><td colspan="4">Authorisation for Processing</td></tr>
<tr><td>Action to be taken:</td><td colspan="2">☐ Student file updated</td><td>☐ Updated on Student Management System</td></tr>
<tr><td>Name:</td><td></td><td>Position:</td><td></td></tr>
<tr><td>Signature:</td><td></td><td>Date Processed:</td><td>/ /</td></tr>
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